

**Southeastern Association of Electrical  
and Computer Engineering Department Heads (SECEDHA)**

**Annual Meeting  
November 14-15<sup>th</sup>, 2013 – Georgia Tech Hotel and Conference Center**

**Theme: ‘Best Operational Practices for Chairs’**

**Thursday Evening (11/14/13)**

5:30pm: Reception in the *Conference Break Station*

6:00-6:40: Dinner - *Conference C*

6:40-7:30: Dinner Speaker – Fundraising for Chairs – Etta Pittman/Anna Walker; Georgia Tech

- Industry
- Foundation
- Alum
- Interacting with the Dean and University

7:30-8:00: SCEEE membership meeting (in the dinner conference room)

8:00-8:45: SCEEE Board of Directors meeting (in the dinner conference room)

**Friday (11/15/13) – Conference Room Four**

7:30-8:00: Continental Breakfast in the *Conference Break Station*

8:00-9:10: Session I – Legal Issues for Chairs – Jesh Humphrey; UNC Charlotte

- Removing plausible deniability
- FBI and other agency interactions
- IP and Conflict of interest
- Other

9:10-10:10: Session II – A Discussion of Workload Policies – Various speakers  
Ian Ferguson, UNCC; Zhihua Qu, UCF and Timothy Wilson, ERAU

- Monitoring performance versus activities
- RPT and post tenure review
- Under performing faculty and old faculty members

10:10-10:25: Break - *Conference Break Station*

10:25-11:25: Session III – The Chair as Leader - Branford McAllister; Jacobs Engineering

- Taxonomy of leadership
- Vision and mission statements
- Strategic planning

11:25-12:00: Roundtable Topics: Various speakers

- Addition discussion time and/or begin the roundtable topics

12:00-12:45pm: Lunch - *Private 1*

12:45-1:45: Roundtable Topics: Various speakers

- ABET feedback from visited programs; *John C. Kelly, NCAT*
- EE core undergrad curriculum; *John Harris, UF*
- Boot camp for first year chair (Q&A session); *Various speakers*
- Additional topics to be arranged at the meeting

1:45-2:30: SECEDHA Business Meeting/Survey

2:30: Adjourn – Refreshments in the *Conference Break Station*

#### Speaker Biographies

**Etta J. Pittman** is the Director of Corporate Development in the School of Electrical and Computer Engineering (ECE) at Georgia Institute of Technology. She is responsible for all industry engagements with in the School and also serves as Director of the ECE Corporate Affiliates Program. Etta received her B.S. in Nursing from Tennessee State University and Masters in Public Health Management at Illinois State University. She also did post graduate work at Dartmouth College. She was the recipient of the Georgia Tech Women of Distinction Staff Award (2012) and Georgia Tech Outstanding Staff Performance Award (2013).

**Anna Walker** is the Alumni and Industry Coordinator in the School of Electrical and Computer Engineering (ECE) at Georgia Institute of Technology. Services as the liaison between student organizations and companies, and coordinates recruitment efforts for the school. She received her MBA from Georgia Southern University and BS in Health Services Administration from Armstrong Atlantic State University.

**James E. S. (Jesh) Humphrey IV** is Deputy General Counsel. Jesh joined the Office of Legal Affairs in August 2006 after serving as outside counsel to corporate and education clients in private practice with Helms, Mulliss & Wicker, PLLC (now McGuire Woods LLP). His duties include advising University administrators on a full range of legal and policy issues, including matters related to institutional policy and governance, pre-trial negotiation, discovery, litigation management and dispute resolution, compliance with state and federal laws and regulations, academic freedom and tenure, intellectual property, campus security and risk management, contract review, drafting and negotiation, constitutional law, student affairs, FERPA, the Umstead Act, the Open Meetings Act and the Public Records Act. Jesh received a BS in Computer Engineering from Case Western Reserve University in Cleveland, Ohio, and graduated with honors from the University of North Carolina School of Law.

**Branford J. (Bran) McAllister** is a Principal Systems Engineer for Jacobs Engineering at Eglin Air Force Base, FL, providing engineering support to the Air Force in their weapons development mission. He spent 24 years in the Air Force as a fighter pilot, serving in a number of operational, command, and staff assignments in a variety of stateside and overseas locations. He also served as the Air Force Chief of Staff chair on the faculty at the National War College in Washington, DC. He has served as a project manager and within executive management as a department director with Jacobs Engineering. He has several years of experience instructing and mentoring doctoral students in the field of leadership, organizations, and strategic thinking, and has nearly 40 years of leadership and management experience in the military, in business, and in education. Dr. McAllister earned a BS in mathematics/operations research from the US Air Force Academy; an MA in history from the University of Alabama; an MEA in engineering administration from George Washington University; and a PhD in management from Walden University.