

Southeastern ECE Department Heads Association Fall 2005 Meeting, November 3-4, 2005

Minutes

Attendees:

Reza Adhami, University of Alabama - Huntsville
Mohammad S. Alam, University of South Alabama
Issa Batareseh, University of Central Florida
Lee Casperson, University of North Carolina - Charlotte
Paul S. Devgan, Tennessee State University
Samir El-Gazaly, University of Tennessee – Knoxville
Dan Fleetwood, Vanderbilt
James Harden, Mississippi State University
John Gowdy, Clemson University
Ashok Iyer, Virginia Commonwealth University
Jeff Jackson, University of Alabama
John Kelly, North Carolina A&T
Mark Law, University of Florida
Gary May, Georgia Institute of Technology
Gregory Murphy, Tuskegee Institute
John Peeples, The Citadel
P. K. Rajan, Tennessee Technological University
David Rasmanno, University of Memphis
Gregg L. Vaughn, University of Alabama at Birmingham
Steve Zahorian, Old Dominion

Dr. Samir El-Gazaly, Vice President of SAEEDH, opened the 2004 SAEEDH Meeting on Thursday, November 3, 2004 at 8:15pm. The Thursday night program consisted of a presentation on **Fund Raising 101 for Chairs** by Dr. Wayne Benett of Clemson University.

The Friday morning program started at 8:00am and included two sessions: **Student Recruiting and Retention** and **ABET Related Issues**.

Dr. Issa Batareseh of the University of Central Florida led the undergrad student recruiting and retention discussion. He is leading a an outreach effort based on the infinity project. His presentation also discussed other college wide initiatives on high-school outreach.

Dr. John Gowdy of Clemson led a discussion on graduate student recruiting. We will continue to share lists of seniors. Please send your list to John and you will receive all the lists from the other participating Universities in the region. It is the responsibility of each University to insure sharing this data does not violate any privacy regulations in place. John will also develop a banner that will take a student to a form. After filling out local information, the form will send email to all Universities participating. A student can get “one stop shopping” and receive information from many of the regional schools.

Dr. John Peeples of the Citadel led a discussion on senior design. Most programs use a two semester program for senior design and include assessment of the soft-skills in ABET.

Dr. Mark Law led a discussion on external boards. Most people have two meetings of their board a year. Its probably good to focus the boards and lead them as they will not likely understand all aspects of ABET. Some universities do focus visits to employers and try to have a large meeting with many alums.

Dr. Mohammed Alam led a discussion on other ABET issues. As usual, we agree the individual variance in evaluators is too large. Several horror stories from this year's visits were shared.

The survey was performed and results are now available.

The 2005 SECEDH Business Meeting was called to order at 1:15 am by Dr. El-Gazaly.

- Approval of minutes: The minutes of the 2003 SAEEDH were distributed for review by the SECEDH members. The minutes were approved unanimously.
- Election of Officers: Dr. Devgan nominated Dr. Gary May for the SECEDH Secretary position and Dr. Alam seconded the motion. The motion was approved unanimously. Dr. Alam would serve as the President and Dr. Law would serve as the Vice President for 2006.
- We will keep the meeting in Atlanta for the time being.
- Since Dr. May will be secretary it will be convenient to not attempt to set up separate finances for one more year. We will continue to rely on Georgia Tech.

Suggested topics for 2006 meeting:

ABET assessment

Math preparation and possible suggested improvements

Online course sharing – particularly in summer

Student recruitment and Retention